

The CAP Centre Manager Role

Reports to: Regional Manager or Area Manager

For employment purposes, a church representative will be designated the Line Manager.

Staff responsible for:

Other Debt Coaches in the centre where relevant. Support team and Prayer team.

Salary:

Recommended gross salary is £10,000 per annum. This is based on two days a week of four sessions. We will also welcome anyone who will prefer to do this as a volunteer position.

Main purpose of the job:

The purpose of the Centre Manager will be to set up a new CAP Debt centre and run the centre effectively to achieve the aims of the charity in West Greenwich. This must be done in such a way as it positively reflects the Christian faith and the core values of the charity.

Key accountabilities:

- To positively promote the Christian faith in line with the objectives of the charity.
- To become trained and proficient in the services CAP offers so as to be part of a team offering a high quality debt counselling service.
- To publicise the CAP service in such a way that it is made available to the widest possible section of society. This will also involve developing links with relevant referral agencies.

Skills/ Abilities

- Ability to explain the Christian faith in a relevant and natural way, so that people are inspired to follow the Christian faith.
- Able to relate to people of different cultures
- Ability to motivate and inspire people to sign up for CAP services.

To Apply

- Call the church office 020 8691 1270 for **full job description**
- Send an email enquiry to admin@southstreetchurch.org.uk

Deadline to express interest

- Send CV to reach us not later than close of day **Monday 16 January 2017**
- Those outside South Street Baptist Church should send CV and a letter of recommendation from a church leader.

Interview dates

- Pre-interview at SSBC Tuesday 31 January 2017
- Main interview at CAP headquarters date to be advised.